



Environmental
Policy

July 2010

**ENVIRONMENTAL POLICY STATEMENT
OF
SOUTHERN VENTILATION LIMITED**

It is the company's firm intention to ensure that the highest practicable standard of consideration is given to the Environmental impact of all the undertakings of Southern Ventilation Limited. The aim targeted by Southern Ventilation Limited is for sustainability i.e. that by utilising only natural resources in the achievement of their undertakings it will not compromise the chances of others in the future from achieving theirs.

The Company accepts in full its obligations to work to the requirements of all legislation and codes of good practice relating to waste, contamination, noise, pollution and the Environment in general. Management and staff have the duty and responsibility for implementing this policy in a manner, which ensures that Environmental considerations are always given priority.

Southern Ventilation Limited will ensure through its buying policy that products purchased will be from renewable sources and have their environmental impact considered. Should there be products available that possess similar qualities to a material, machine or product used but with less environmental impact those products will be purchased in preference.

The effectiveness of the Company's Environmental Policy relies heavily on the co-operation of Company employees and the co-ordination/control of their activities as well as those organizations and persons engaged by the Company. Southern Ventilation Limited will ensure through its vigilance that all persons throughout the company together with others who are contracted, or whose services are utilised, adopt duties and the responsibility to do everything possible to protect the environment.

The government Environmental Strategy to reduce, reuse and recycle will be considered at allocations that the company undertakes its business and at each stage of projects from the tender stage to completion.

The company has an excellent Environmental record at its places of work and recognises that this is achieved through the active participation, of both management and those employed by the Company. Apathy, neglect and disregard will not be accepted in the identification of Environmental solutions and the taking of positive action to achieve continual improvement on our Environmental impact.

INTRODUCTION

Southern Ventilation Limited is committed to minimising the impact of its operations on the environment by undertaking the following measures, wherever possible.

Southern Ventilation Limited in particular, will try to ensure that they:

Comply, where appropriate, with the requirements of all Environmental legislation.

Promote recycling and the use of recycled materials, both on site and amongst those who work with us and in our offices.

Aim at reducing consumption of materials wherever possible, through the use of such items that have an inherent increased life span and/or may be recycled.

Offer the client the option of re-using materials recovered during removal and modifying installations efficiently and try to advise the client in ways of managing energy wisely in all operations, looking at long-term savings in energy and not short-term costs.

Minimise waste in all operations.

Work with suppliers to minimise the impact of their operations on the environment through a quality purchasing policy, where possible.

Protect visual amenity by careful siting of hoarding and equipment to ensure continued enjoyment of accepted aesthetics by others.

To operate plant and equipment with the intention of obviating the impact of such machinery and to seek a solution in the event that a request is made by a third party. But in the first instance to promote and implement wherever practically possible all noise and dust reduction techniques in the prevention of the nuisance.

AIMS AND CONSIDERATIONS (SITE BASED)

It is the ultimate aim of Southern Ventilation Limited to assess and implement controls in order that reactive controls are not required after an environmental incident has commenced. In order to achieve this status Southern Ventilation Limited will undertake regular inspection as part of their supervisory role to assess the various possible environmental implications of our works. Should an environmental incident occur or the development of excessive dust, resulting in a complaint etc. action will be taken to eliminate the incident or nuisance.

AIR:

Although not in itself illegal under the provisions of The Clean Air (Emission of Dark Smoke)(Exemption) Regulations 1969 the burning of wood waste during site works clearance on a Southern Ventilation Limited project is banned therefore emissions of smoke will be reduced to those produced by plant and vehicles on site.

Southern Ventilation Limited will endeavour to ensure through its contractor vetting procedure that where contractors supply mobile machinery that it meets the emissions of gaseous and particulate pollutant levels outlined in the directive 97/68 and further that HGV's qualify for a reduced pollution certificate in accordance with the E.U. Directive COM (97) 627.

Dust will be reduced as far as is practicable by the enclosure of sites by wood hoarding and systems of work will be utilised which will reduce or prevent the production of dust e.g. the wetting of area surrounding. A road sweeping machine assisted by the application of water will be provided when required by the main contractor to ensure that roads are kept clear of dirt and dust as far as is reasonable where a road sweeper is not practicable this operation will be undertaken manually. A reduced speed limit on site will also ensure that dust that may be present is not "lifted" by plant movement.

It is not envisaged that odours will present a problem due to the type of works being undertaken. All waste which is produced on site will be transferred to a registered waste carrier in suitable containers, preventing the escape of contents or ingress of vermin and removed from the site daily. All skips to be provided by others.

NOISE:

Best Practicable Means will be used to prevent or counteract the effect of noise to the limit reasonably practicable having regard to the local conditions and circumstances, to the current state of technical knowledge and to the financial implications. Southern Ventilation Limited defines the "means" as including the design, installation, maintenance and manner and periods of operation of plant and machinery and the method of Installation. Southern Ventilation Limited above all else undertakes to take reasonable actions to obviate the disturbance of others.

Southern Ventilation Limited will undertake to work within the parameters outlined by Local Authority's and the Main Contractors will restrict noisy activities to the time periods requested.

All subcontractors will be suitably vetted and supervised to ensure that suitable systems of work are followed in the pursuance of noise reduction and that all plant and equipment have available sufficient damping, lagging and other acoustic controls to ensure the reduction of noise.

Controls etc. applicable to the Noise at Work Regulations 1989 are contained within the Health and Safety Policy document of Southern Ventilation Limited.

WASTE:

Where practicable the Government Policy with regards to waste will be adopted to ensure that all waste is reduced, reused or recycled. Southern Ventilation Limited accepts that poorly managed waste can adversely affect the environment by its volume, contaminating the air, soil or water as well as posing a danger to human health and raising the risk of fire.

Southern Ventilation Limited will as part of their Environmental Policy and in the pursuance of "sustainability", undertake to utilize suitable receptacles adequately signed (when required) for all waste with the aim of separating materials into suitable recycling groups e.g. Glass, metal, paper etc. during the works process materials will be separated as far as is reasonable in the recovery of materials as scrap/reclamation.

WATER:

All materials stored on site will be placed away from drains with any possible hazardous materials placed in an area free of the risk of damage or collision by site plant. We do not envisage any item used in our works to be classified as Hazardous

COST EFFECTIVE ENERGY CONSERVATION:

Increasing energy costs, coupled with both National and Governmental needs for energy conservation, has resulted in "Energy Management" being regarded as an important task in all our organisations. Southern Ventilation Limited realise energy efficient measures can be achieved through the correct selection of appropriate materials, plant and equipment. Energy saving requirements may also involve such things as ensuring a piece of plant has completed all necessary tasks before being withdrawn from project as its return to site at a later date will result in poor logistic management and added pollution.

This is just one example of an exhaustive list of measures that can be used in the quest of lower energy consumption and negative environmental impact. Southern Ventilation Limited hopes that by communication and co-operation with the Client they will be able to provide the client with ways and means of becoming more environmentally aware.

ENERGY EFFICIENT DESIGN:

Southern Ventilation Limited are pleased to be able to advise all clients and provide customers with the full technical assistance that they may require in the achievement of

reduced waste and efficiency we firmly believe that by working with the client, we will be able to produce a tailor-made, energy efficient package suited to our clients needs.

OFFICE WASTE:

Through careful and efficient office management and the implementation of a quality system, the amount of waste created is kept to an absolute minimum. Southern Ventilation Limited is also promoting the recycling of office waste wherever possible. We do not print of copies of emails and try to implement a paperless office environment.

The waste reduction is achieved through the use of recycled copy paper, envelopes, the keeping of "hard copies" of information to a minimum and using glass instead of disposable plastic cups etc.

The use of environmentally friendly cleaning agents is insisted on when purchased and assurance gained to ensure they do not contain any illegal phosphates or Chlorofluorocarbon (CFC) propellants.

Electrical energy is conserved by the use of high efficiency, fluorescent lighting which is switched off in rooms which are not in use. Heating energy is conserved by the use of monitoring and thermostatic control.

PURCHASING:

Southern Ventilation Limited have limited influence over the broader spectrum of today's commercial market however we try to ensure that all our wholesalers and suppliers provide us and therefore our customers, with such goods and materials that have limited environmental impact. We try, wherever possible, to achieve these aims by:-

- Purchasing goods and services which can be manufactured, used and disposed of in an Environmentally responsible way.
- Meeting where appropriate the standards required by all environmental legislation.
- Specifying and purchasing of items which can be recycled and re-used.
- Specifying and purchasing items which can be operated in an energy efficient manner.
- Specifying and purchasing items that are of the best quality, have replacement parts and are not part of the "throw away" culture.
- Selecting suppliers who are themselves undertaking measures to make environmental improvements.

RECYCLING AND WASTE REDUCTION:

Southern Ventilation Limited as a company is committed to minimising all waste in its operations and installation works. Where waste may be produced, every effort will be made to recycle such materials. Southern Ventilation Limited intend to purchase as a long term investment plant or machinery which will prevent or reduce the amount of materials that need to be destroyed or will render them fit for either recycling or re-use.

WASTE DISPOSAL AND DUTY OF CARE:

Southern Ventilation Limited ensures that through corrective on-going and strict site procedure, waste is again kept to an absolute minimum. This course of action not only helps environmentally but also reduces applicable to our own operations. This in turn represents a financial saving, which can then be passed on to our customers. Where waste may occur every effort is made to recycle the materials such as stripped out and redundant ductwork and/or metal off-cuts etc.

Southern Ventilation Limited also promotes the use of nickel-cadmium rechargeable batteries for use with operational equipment such as hand drills.

When such recycling is not possible materials will be disposed of safely and efficiently. Consideration will be given in the disposal of all materials to ensure inherent factors are controlled.

We ensure that waste materials are stored in a safe and secure manner and are kept in suitable containers. Southern Ventilation Limited are registered waste carriers and those that are appointed to remove waste are registered waste carriers or managers and hold the relevant waste disposal management licences applicable to the waste to be disposed of.

Southern Ventilation Limited recognises their Duty of Care in accordance with The Environmental Protection Act 1990, the EP (Duty of Care) Regulations 1991, The Controlled Waste (Registration of Carriers and Seizure of Vehicles) Regulations 1991, Special Waste Regulations 1996 and other associated statutory provisions. "Controlled Waste" will only be released to a "Registered Carrier" after proof (original only) has been produced by the "Authorised person" all parts of the "Waste Transfer" note will be suitably completed with a copy remaining with Southern Ventilation Limited for no less than two years.

THE AIM OF THE COMPANY THEREFORE IS:

To minimise environmental damage and maximise opportunities for environmental enhancement.

To assess and consider environmental impacts as an important part of its decision making process.

To comply with legal requirements and establish targets to achieve a progressive reduction on environmental impact in all parts of its operation.

To promote personal responsibility and effort on the part of employees at all levels to avoid and prevent environmental damage and to act as good neighbours to those affected by our work activities.

To provide such assistance, training and information as may be necessary to personnel at all levels and audit environmental performance.

To provide, promote and display this policy and such written instructions as are necessary to assist in the application of the environmental policy.

To ensure that Environmental incidents are investigated, reported and preventative action taken in the prevention of a similar occurrence.

CONCLUSION:

As can be seen by the aims set out in this policy document, Southern Ventilation Limited are taking measures to address the environmental issues facing us all. Proactive action will be implemented in the first instance and any complaint by a client, member of the public or contractor will be fully documented and investigated to ensure a continual improvement in the quality of environmental considerations and controls.

Through a more environmentally aware approach to providing our specialised services, we can offer our clients an excellent package, secure in the knowledge that we follow good environmental practice.

